13-Dec-99

1st Announcement on APPI 2000

The 5th Accelerator and Particle Physics Institute (APPI 2000)
will be held as follows. Not only on accelerators and
particle physics but also various other topics will
be covered as in the APPI series so far.
We wish many people will participate in this institute.

APPI 2000

Date ; from Feb.1 (Tue), 2000, to Feb.4 (Fri)

Place ; Hotel Appi Grand (Iwate-ken)

Capacity ; 30 (Accepted in order of application)

Application dead line ; Jan.11 (Tue), 2000

See attached documents for detail.

Number of participants is limited to 30 due to the bus capacity. We accept applications on the basis of "first come, first accepted". Please apply to the convener indicated below as soon as possible with a filled application form and fee. Application will be closed if number of applicants reaches 30 even if it is before the application dead-line. You can also apply via e-mail.

If you like to have accompanying persons, please indicate so in the application form. However, application for accompanying persons may not be accepted if regular applications are very many.

Talks and proceedings

About 10 - 12 talks would be organized, and time of each talk would be about one hour. Please indicate in the application form whether you would like to give a talk or not. Organizers may ask some of the participants afterwards to give a talk.

Organizers would like to ask speakers to do their talks in English. At least, transparencies should be written in English. Regular proceedings will be published. Speakers are kindly asked to write a manuscript of about 10 pages for the proceedings. It is highly recommended to write the proceedings in English.

Convener of APPI 2000
Yoshiaki Fujii, KEK

13-Dec-99

Tentative Plan of the APPI 2000

Tentative Schedule

Feb.	1 (Tue)	6:00 am. Departure from KEK (chartered bus).
		Would arrive at the hotel late afternoon. Sessions afterwards.
	2 (Wed)	Sessions (Detail undecided yet)
	3 (Thu)	Sessions (Detail undecided yet)
	4 (Fri)	11:00 am. Check out the hotel, departure to KEK (chartered bus).
		Would arrive at KEK around 8:00 pm.

Registration Fee

Regular Participants ; 55,000yen.

Accompanying persons ; 35,000 yen for adults and
20,000 yen for children of primary-school age or younger.

This Registration fee includes transportation, lodging, meals, and proceedings.

A bus will be chartered for transportation between KEK and the hotel. This round- trip bus fee is included in the workshop fee. Also included in the fee are lodging of three nights with dinners and breakfasts, and injury insurance through the trip.

Trip from your residence to KEK are not included in the workshop fee.

There will be a financial support of 20,000yen by the organaizers to those who do not have their own travel budget. Please indicate so in the application form.

Room Assignments

Usually one room is shared by three participants. A family will be accomodated in its own room.

Single-person use of one room can also be arranged on demand. However this needs additional room charge of 25,000yen total for three nights. Please indicate in the application form if you request this single-use.

For detail, please ask to the APPI 2000 convener ;
Yoshiaki Fujii, KEK
yoshiaki.fujii@kek.jp

13-Dec-99

APPI 2000 Application form

I apply to APPI 2000 with fee of _____ yen affixed.

Name _____ Age [ ] Your age is needed to apply for insurance.

Division _____

Telephone _____

e-mail address _____

- Talk
  - ☐ I'd like to give a talk (tentative title _____)
  - ☐ I'm willing to talk if I'm asked so.
  - ☐ I have no plan to give a talk
- room preference ; No Smoking / Smoking / No preference / SINGLE-USE
  Single-person use of a room needs additional charge of 25,000yen.
- KEK Dorm ; Unnecessary / Necessary [on Jan.31st-night ; on Feb.4th-night]
- Accompanying Persons [Yes ; No]
  Please write names of accompanying persons here.

Name _____ Age [ ] Name _____ Age [ ]

Name _____ Age [ ] Name _____ Age [ ]

☐ I have no travel budget and I'd like to have a financial support from organizers.

---------- Cut-Off ----------

APPI 2000 Receipt

To ; _____

We received _____ yen as fee of APPI 2000.

- -

APPI 2000 Organizer _____